



# Supplemental Council Agenda Report

To: Mayor Farrer and the Honorable Members of the City Council

Prepared by: Katie Gallo, Recreation Supervisor

Reviewed by: Jesse Bobbett, Community Services Director

Approved by: Reva Feldman, City Manager

Date prepared: June 19, 2020 Meeting date: June 22, 2020

Subject: Amendment to Master Facility Use Agreement with the Santa Monica-Malibu Unified School District

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**RECOMMENDED ACTION:** Authorize the City Manager to execute Amendment No. 3 to the Master Use Agreement with the Santa Monica-Malibu Unified School District, extending the Agreement through September 30, 2020.

**DISCUSSION:** Exhibit A to Amendment No. 3 was inadvertently excluded from the original staff report.

**ATTACHMENTS:** Exhibit A to Amendment No. 3 to the Master Use Agreement with the Santa Monica-Malibu Unified School District

# Exhibit A



SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

Meetings must be open to the public, nonexclusive, limited to 4 hours & in approved spaces

Meetings & events primarily for SMMUSD students, but NOT approved Afterschool

Community Meeting for SMMUSD students or APPROVED After School

Nonprofit & approved by SMMUSD as Affiliated group

	RATE A	RATE B	RATE C	RATE D	RATE E	RATE F
<b>Facility Fee Schedule E 1330</b>	<b>Commercial</b>	<b>Direct</b>	<b>Community Meeting 1</b>	<b>Basic</b>	<b>Community Meeting II &amp; After School</b>	<b>Affiliate</b>

## SCHOOL ROOMS

Classroom, Conference Room	\$34.50	\$20.70	\$13.80	\$6.90	\$3.45	\$0.00
Library, Computer Lab	\$57.50	\$34.50	\$23.00	\$11.50	\$5.75	\$0.00
Music, Choral, Band, Art, Wood/ Auto Shop Rooms	\$63.25	\$37.95	\$25.30	\$12.65	\$6.33	\$0.00

## CAFETERIAS (excluding cafeteriums)

Elementary (cafeteria only, not cafetorium)	\$85.25	\$51.15	\$34.10	\$17.05	\$8.52	\$0.00
Middle	\$103.50	\$62.10	\$41.40	\$20.70	\$10.35	\$0.00
High School	\$115.00	\$69.00	\$46.00	\$23.00	\$11.50	\$0.00

## KITCHENS

Elementary	\$41.40	\$24.84	NA	\$8.28	NA	\$0.00
Middle	\$46.00	\$27.60	NA	\$9.20	NA	\$0.00
High Schools	\$80.50	\$48.30	NA	\$16.10	NA	\$0.00

## GYMS & INDOOR ATHLETIC FACILITIES

Indoor Weight Room	\$115.00	\$69.00	NA	\$23.00	NA	\$0.00
Outdoor Weight Room	\$92.00	\$55.20	NA	\$18.40	NA	\$0.00
Indoor Fitness Room	\$115.00	\$69.00	NA	\$23.00	NA	\$0.00
Lincoln MS Gym, practice	\$92.00	\$55.20	\$36.80	\$18.40	\$9.20	\$0.00
Lincoln MS Gym, game	\$138.00	\$82.80	NA	\$27.60	NA	\$0.00
Lincoln MS Gym, event	\$184.00	\$110.40	NA	\$36.80	NA	\$0.00
Adams MS Gym, practice	\$92.00	\$55.20	\$36.80	\$18.40	\$9.20	\$0.00
Adams MS Gym, game	\$138.00	\$82.80	NA	\$27.60	NA	\$0.00
Adams MS Gym, event	\$184.00	\$110.40	NA	\$36.80	NA	\$0.00
Malibu Old Gym, practice	\$92.00	\$55.20	\$36.80	\$18.40	\$9.20	\$0.00
Malibu Old Gym, game	\$138.00	\$82.80	NA	\$27.60	NA	\$0.00
Malibu Old Gym, event	\$184.00	\$110.40	NA	\$36.80	NA	\$0.00
Malibu New Gym, practice	\$115.00	\$69.00	NA	NA	NA	\$0.00
Malibu New Gym, game	\$230.00	\$138.00	NA	NA	NA	\$0.00
Malibu New Gym, event	\$340.00	\$204.00	NA	NA	NA	\$0.00
Samohi, North Gym, practice	\$115.00	\$69.00	NA	NA	NA	\$0.00
Samohi, North Gym, game	\$230.00	\$138.00	NA	NA	NA	\$0.00
Samohi, North Gym, event	\$340.00	\$204.00	NA	NA	NA	\$0.00
Samohi, South Gym, practice	\$92.00	\$55.20	\$36.80	\$18.40	\$9.20	\$0.00
Samohi, South Gym, game	\$138.00	\$82.80	NA	\$27.60	NA	\$0.00
Samohi, South Gym, event	\$184.00	\$110.40	NA	\$36.80	NA	\$0.00
Samohi, North Gym Wrestling Room	\$80.00	\$48.00	NA	\$16.00	NA	\$0.00
Samohi, South Gym Dance Room	\$80.00	\$48.00	NA	\$16.00	NA	\$0.00

## SPORTS FIELD (practice, game & event rates)

Samohi, West Field, practice	\$115.00	\$69.00	NA	\$23.00	NA	\$0.00
Samohi West Field, game	\$172.50	\$103.50	NA	\$34.50	NA	\$0.00
Samohi, West Field, event	\$230.00	\$138.00	NA	\$46.00	NA	\$0.00
Samohi Baseball/Softball Fields, practice	\$115.00	\$69.00	NA	\$23.00	NA	\$0.00
Samohi Baseball/Softball Fields, game	\$172.50	\$103.50	NA	\$34.50	NA	\$0.00
Samohi Baseball/Softball Fields, event	\$230.00	\$138.00	NA	\$46.00	NA	\$0.00
Malibu HS, Main Field, practice	\$115.00	\$69.00	NA	\$23.00	NA	\$0.00

	RATE A	RATE B	RATE C	RATE D	RATE E	RATE F
Facility Fee Schedule E 1330	Commercial	Direct	Community Meeting 1	Basic	Community Meeting II & After School	Affiliate
Malibu HS, Main Field, game	\$172.50	\$103.50	NA	\$34.50	NA	\$0.00
Malibu HS, Main Field, event	\$230.00	\$138.00	NA	\$46.00	NA	\$0.00
Malibu HS, Baseball/Softball Fields, practice	\$115.00	\$69.00	NA	\$23.00	NA	\$0.00
Malibu HS, Baseball/Softball Fields, game	\$172.50	\$103.50	NA	\$34.50	NA	\$0.00
Malibu HS, Baseball/Softball Fields, event	\$230.00	\$138.00	NA	\$46.00	NA	\$0.00
Malibu HS, Upper/Lower Auxiliary Fields, practice	\$92.00	\$55.20	NA	\$18.40	NA	\$0.00
Malibu HS, Upper/Lower Auxiliary Fields, game	\$138.00	\$82.80	NA	\$27.60	NA	\$0.00
Malibu HS, Upper/Lower Auxiliary Fields, event	\$184.00	\$110.40	NA	\$36.80	NA	\$0.00
Adams MS, North Field, Soccer, practice	\$92.00	\$55.20	NA	\$18.40	NA	\$0.00
Adams MS, North Field, Soccer, game	\$138.00	\$82.80	NA	\$27.60	NA	\$0.00
Adams MS, North Field, Soccer, event	\$184.00	\$110.40	NA	\$36.80	NA	\$0.00
Adams MS, South Field, Football/Soccer, practice	\$115.00	\$69.00	NA	\$23.00	NA	\$0.00
Adams MS, South Field, Football/Soccer, game	\$172.50	\$103.50	NA	\$34.50	NA	\$0.00
Adams MS, South Field, Football/Soccer, event	\$230.00	\$138.00	NA	\$46.00	NA	\$0.00
Lincoln MS, Field, Football/Soccer, practice	\$92.00	\$55.20	NA	\$18.40	NA	\$0.00
Lincoln MS, Field, Football/Soccer, game	\$138.00	\$82.80	NA	\$27.60	NA	\$0.00
Lincoln MS, Field, Football/Soccer, event	\$184.00	\$110.40	NA	\$36.80	NA	\$0.00
Elementary Sports Field	\$86.25	\$51.75	NA	\$17.25	\$8.63	\$0.00
Elementary Sports Field, event	\$150.00	\$90.00	NA	\$30.00	\$15.00	\$0.00
Elementary Play Yard (no field)	\$60.00	\$36.00	NA	\$12.00	\$6.00	\$0.00
Elementary Play Yard (no field), event	\$115.00	\$69.00	NA	\$23.00	\$11.50	\$0.00
Elementary Play Yard (including Field)	\$140.00	\$84.00	NA	\$28.00	\$14.00	\$0.00
Elementary Play Yard (including Field), event	\$250.00	\$150.00	NA	\$50.00	\$25.00	\$0.00
Outdoor Basketball Courts (all Schools - per court)	\$18.00	\$10.80	NA	\$3.60	\$1.80	\$0.00
Outdoor Basketball Courts (all Schools - per court), event	\$36.00	\$21.60	NA	\$7.20	\$3.60	\$0.00
Blacktop (all Schools), event	\$130.00	\$78.00	NA	\$26.00	\$13.00	\$0.00
*FIELD LIGHTS AS NEEDED, per hour	\$50.00	\$35.00	NA	\$35.00	NA	\$0.00

TRACK & FIELD						
Lincoln MS, practice	\$58.00	\$34.80	NA	\$11.60	NA	\$0.00
Lincoln MS, meet	\$86.00	\$51.60	NA	\$17.20	NA	\$0.00
Lincoln MS, event	\$120.00	\$72.00	NA	\$24.00	NA	\$0.00
Malibu HS, practice	\$69.00	\$41.40	NA	\$13.80	NA	\$0.00
Malibu HS, meet	\$115.00	\$69.00	NA	\$23.00	NA	\$0.00
Malibu HS, event	\$145.00	\$87.00	NA	\$29.00	NA	\$0.00
Santa Monica HS, practice	\$69.00	\$41.40	NA	\$13.80	NA	\$0.00
Santa Monica HS, meet	\$115.00	\$69.00	NA	\$23.00	NA	\$0.00
Santa Monica HS, event	\$145.00	\$87.00	NA	\$29.00	NA	\$0.00

TENNIS COURTS						
Samohi, Practice and Recreational Play, per court	\$11.50	\$6.90	NA	\$2.30	NA	\$0.00
Samohi, Tournament or Private Instruction, per court	\$28.75	\$17.25	NA	\$5.75	NA	\$0.00
Malibu HS, Practice and Recreational Play, per court	\$11.50	\$6.90	NA	\$2.30	NA	\$0.00
Malibu HS, Tournament or Private Instruction, per court	\$28.75	\$17.25	NA	\$5.75	NA	\$0.00
Lincoln MS, Practice and Recreational Play, per court	\$11.50	\$6.90	NA	\$2.30	NA	\$0.00
Lincoln MS, Tournament or Private Instruction, per court	\$23.00	\$13.80	NA	\$4.60	NA	\$0.00
Adams MS, Practice and Recreational Play, per court	\$11.50	\$6.90	NA	\$2.30	NA	\$0.00

	RATE A	RATE B	RATE C	RATE D	RATE E	RATE F
Facility Fee Schedule E 1330	Commercial	Direct	Community Meeting 1	Basic	Community Meeting II & After School	Affiliate

SWIMMING POOLS (w/access to locker roomS & restrooms)		MUST HAVE DISTRICT LIFEGUARD, NOT INCLUDED IN RATE.				
Samohi (10 lanes), for Practice and Recreational Swim, per hour	\$188.00	\$112.80	NA	\$37.60	NA	\$0.00
Samohi (5 lanes), for Practice and Recreational Swim, per hour	\$110.00	\$66.00	NA	\$22.00	NA	\$0.00
Samohi (2 lanes), for Practice and Recreational Swim, per hour	\$66.00	\$39.60	NA	\$13.20	NA	\$0.00
Samohi (10 lanes), for Swim Meets and WP Games per hour	\$250.00	\$150.00	NA	\$50.00	NA	\$0.00
Lincoln MS (7 lanes), for Practice and Recreational Swim, per hour	\$150.00	\$90.00	NA	\$30.00	\$15.00	\$0.00
Lincoln MS (2 lanes), for Practice and Recreational Swim, per hour	\$66.00	\$39.60	NA	\$13.20	\$6.60	\$0.00
Lincoln MS (7 lanes), for Swim Meets and WP Games, per hour	\$200.00	\$120.00	NA	\$40.00	\$20.00	\$0.00
Malibu HS (8 lanes), for Practice and Recreational Swim, per hour	\$150.00	\$90.00	NA	\$30.00	NA	\$0.00
Malibu HS (4 lanes), for Practice and Recreational Swim, per hour	\$98.00	\$58.80	NA	\$19.60	NA	\$0.00
Malibu HS (2 lanes), for Practice and Recreational Swim, per hour	\$66.00	\$39.60	NA	\$13.20	NA	\$0.00
Malibu HS (8 lanes), for Swim Meets and WP Games, per hour	\$200.00	\$120.00	NA	\$40.00	NA	\$0.00

BULLPEN & BATTING CAGES						
Per Batting Cage	\$40.00	\$24.00	NA	\$8.00	NA	\$0.00
Per bullpen	\$60.00	\$36.00	NA	\$12.00	NA	\$0.00

QUADS (events)						
	\$250.00	\$150.00	NA	\$50.00	NA	\$0.00

PARKING LOTS						
Event Parking, per space , per 12 hours	\$10.00	\$7.00	NA	\$5.00	NA	\$0.00

CAMPUS EVENT RATES						
HS Full campus rental	\$25,000.00	NA	NA	NA	NA	NA
HS Half campus rental	\$15,000.00	NA	NA	NA	NA	NA
Middle & Elementary Full Campus rental	\$15,000.00	NA	NA	NA	NA	NA

DISCOUNTS PER CATERGORY						
	40% Disc.	60% Disc.	80% Disc.	90% Disc.	100% Disc.	

Non profit

Open to public, nonexclusive, limited 4 hours

Primarily for SMMUSD students, but NOT approved Afterschool

Community Meeting for SMMUSD students or APPROVED After School

Nonprofit & approved by SMMUSD as Affiliated group

Personnel Rates Per Hour	Hourly	Overtime	Doubltime
Coordinator or Technical Lead	\$66.00	\$99.00	\$132.00
Theatre Technician	\$58.00	\$87.00	\$116.00
Audience Services Coordinator	\$52.00	\$78.00	\$104.00
Site Representative	\$60.00	\$90.00	\$120.00
Security Officer	\$60.00	\$90.00	\$120.00
Custodian	\$53.00	\$79.50	\$106.00
Lead Custodian	\$65.00	\$97.50	\$130.00
Lifeguard	\$48.00	\$72.00	\$96.00
Gardener	\$46.00	\$69.00	\$92.00
Sports Facility Attendant	\$42.00	\$63.00	\$84.00
Sports Facility Coordinator	\$52.00	\$78.00	\$104.00
Professional Expert or Supervisor	\$100.00	\$150.00	\$200.00

Exceeds 8 hours in a day/ 40 in a week

Shifts between 12:01am - 6:59am

AUDITORIUMS / CAFETERIUMS	RATE A		RATE B		RATE D		RATE C & E		RATE F	
	Commercial		Direct		Basic		Community Meeting 1 & 2 Afterschool		Affiliate	
	Performance	Rehearsal	Performance	Rehearsal	Performance	Rehearsal		4 Hour MAX	Performance	Rehearsal
Elementary, Full Day	\$1,380.00	\$483.00	\$1,035.00	\$362.25	\$690.00	\$241.50	NA	NA	\$0.00	\$0.00
Elementary, 1/2 Day	\$897.00	\$313.95	\$672.75	\$235.46	\$448.50	\$156.98	NA	\$15.00	\$0.00	\$0.00
Lincoln MS, Full Day	\$2,070.00	\$724.50	\$1,552.50	\$543.38	\$1,035.00	\$362.25	NA	NA	\$0.00	\$0.00
Lincoln MS, 1/2 Day	\$1,345.50	\$470.93	\$1,009.13	\$353.19	\$672.75	\$235.46	NA	\$22.00	\$0.00	\$0.00
John Adams MS, Full Day	\$4,200.00	\$1,470.00	\$3,150.00	\$1,102.50	\$2,100.00	\$735.00	NA	NA	\$0.00	\$0.00
John Adams MS, 1/2 Day	\$2,730.00	\$955.50	\$2,047.50	\$716.63	\$1,365.00	\$477.75	NA	\$17.00	\$0.00	\$0.00
Malibu HS, Full Day	\$2,075.00	\$726.25	\$1,556.25	\$544.69	\$1,037.50	\$363.13	NA	NA	\$0.00	\$0.00
Malibu HS, 1/2 Day	\$1,348.75	\$472.06	\$1,011.56	\$354.05	\$674.38	\$236.03	NA	NA	\$0.00	\$0.00
SM HS, Full Day (Barnum Hall)	\$3,910.00	\$1,368.50	\$2,932.50	\$1,026.38	\$1,955.00	\$684.25	NA	NA	\$0.00	\$0.00
Samohi HS, 1/2 Day (Barnum Hall)	\$2,541.50	\$889.53	\$1,906.13	\$667.14	\$1,270.75	\$444.76	NA	NA	\$0.00	\$0.00

AMPHITHEATRES	Performance		Rehearsal		Performance		Rehearsal		Performance		Rehearsal	
	Performance		Rehearsal		Performance		Rehearsal		Performance		Rehearsal	
	Performance		Rehearsal		Performance		Rehearsal		Performance		Rehearsal	
Samohi (Greek), Full Day	\$4,600.00		\$1,840.00		\$3,680.00		\$1,472.00		\$2,300.00		\$920.00	
Samohi (Greek), 1/2 Day	\$2,990.00		\$1,196.00		\$2,392.00		\$956.80		\$1,495.00		\$598.00	
Malibu HS, Full Day	\$1,610.00		\$644.00		\$1,288.00		\$515.20		\$805.00		\$322.00	
Malibu HS, 1/2 Day	\$1,046.50		\$418.60		\$837.20		\$334.88		\$523.25		\$209.30	

FILMING	Commercial Rate		Still Photo/Small Crew (<20 ppl / <6 hours)		Mini Film/Photo < 3 hrs , < 6 ppl	
	Commercial Rate		Still Photo/Small Crew (<20 ppl / <6 hours)		Mini Film/Photo < 3 hrs , < 6 ppl	
	Filming	Prep	Filming	Prep	Filming	Prep
Full Day (school NOT in session)	\$4,600.00	\$2,300.00	NA	NA	NA	NA
Full Day (school IN session)	\$5,175.00	\$2,587.50	NA	NA	NA	NA
Half Day (school NOT in session)	\$2,875.00	\$1,437.50	\$2,000.00	\$875.00	\$850.00	\$850.00
Half Day (school IN session)	\$3,162.50	\$1,581.25	\$2,300.00	N/A	NA	NA
Additional Location Bump	\$500.00	\$250.00	\$250.00	\$125.00	NA	NA
Parking per space / 12 hours	\$20.00	\$20.00	\$20.00	\$20.00	NO PARKING	<6 ppl total Cast & Crew
FULL DAY = up to 12 hours; HALF DAY = up to 6 hours; inclusive (walk in to walk out)						
<b>Overtime Rate for over 12 hours is 15% of rental rate per hour and all staff fees are doubled</b>						



SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT



## VIII. Rental Fee Schedule

1. **FACILITY PERMIT FEES:** A Facility Permit Fee is charged for each permit to all users. This fee defrays the administrative costs associated with issuing permits.
  - 1.1. The permit fee is based on the fee category:
    - Commercial - \$100 per permit
    - Direct - \$50 per permit
    - Community Meeting - \$25 per permit
    - Basic - \$25 per permit
    - Affiliate - \$0 per permit
  - 1.2. An additional Change-Fee of \$25.00 will be charged when substantial changes are requested by the Licensee after the agreement has been signed. Substantial changes include, but are not limited to, to changes to the hours, facilities or personnel for an event that requires additional contacts with site administrators or staff.
  - 1.3. Equipment and Asset Replacement Fees: User groups are charged for rental of special equipment that does not normally come with the venue. Fees are determined by the Facility Permit Office on a per use basis. Asset Replacement Fees are charged to cover expendable use of equipment, such as batteries, bulbs, and tape. This is primarily applied in the use of theaters, amphitheaters, auditoriums, gyms and pools.
2. **PERSONNEL FEES:** Most District Staff supporting Facility Permit use are members of Service Employees International Union (SEIU) and are governed by the Collective Bargaining Agreement between SEIU and the SMMUSD. All personnel matters including assignments, breaks, and management will follow the articles in the Agreement.
  - 2.1. Personnel are paid by the hour, beginning with the first hour of each rental. All calls must be a minimum of three hours. Rates are as follow:
    - Regular Time:* the first 8 hours in any day up to forty hours in any week. A day is from 7 am to midnight.
    - Overtime:* Paid at 1.5 times regular rate for any hours over eight in one day, or over forty cumulative hours in one week.
    - Double Time:* Paid at 2 times the regular rate for any hours between 12:01 am and 6:59 am, or any hours over twelve hours in one day.
  - 2.2. **Current Personnel Fees:**

Coordinator or Technical Lead	\$66.00 per hour
Theatre Technician	\$58.00 per hour
Audience Services Coordinator	\$52.00 per hour
Site Representative	\$60.00 per hour
Security Officer	\$60.00 per hour
Custodial	\$53.00 per hour
Lead Custodian	\$65.00 per hour

Lifeguard	\$48.00 per hour
Gardener	\$46.00 per hour
Sports Facility Attendant	\$42.00 per hour
Sports Facility Coordinator	\$52.00 per hour
Professional Expert or Supervisor	\$100.00 per hour

Rates for Classified Personnel are based on the high average of cost per hour of the members in the classification. In some situations, the rates are lower based on the use of available personnel. The selection of personnel to work an event is based on the staff rotation agreement the district has with the classified personnel union.

### 2.3. Break Policies:

- A meal break needs to be called between three and five hours into the work shift.
- Meal breaks are for one half hour off the clock for Classified Crews.
- A work/coffee break of 15 minutes shall be given, on the clock, every 2-3 hours depending on the meal schedule.

## 3. ADDITIONAL FEES

<b>Additional Fees</b>	<b>High School Fees</b>	<b>Middle School Fees</b>	<b>Elementary School</b>
Livestream / Broadcast	\$250.00	\$250.00	\$250.00
Grand Piano (Fazioli)	\$400.00	N/A	N/A
Grand Piano	\$200.00	\$150.00	\$150.00
Baby Grand Piano	\$100.00	\$100.00	\$100.00
Key Fee	\$35.00	\$35.00	\$35.00
Marley Floor	\$400.00 (+ labor)	N/A	N/A
Projector	\$100.00	\$50.00	\$25.00
Tympani Drum (each)	\$50.00	\$50.00	N/A
Basecamp Fee (per 12 hours)*	\$1,500	\$1,500	\$1,500